## Appendix B

#### **Certificate of Service**

# Option 1: Motion to be Mailed to the Full Matrix

I certify that on [DATE], the foregoing [NAME OF DOCUMENT] was filed with the Clerk of the Bankruptcy Court using the CM/ECF system. I further certify that on the same date, a copy of the foregoing was mailed by first-class U.S. Mail, postage prepaid, to the parties on the current court matrix, a copy of which is attached.

### [AND IF APPLICABLE]

I further certify that on the same date, a copy of the foregoing was mailed by first-class U.S. Mail, postage prepaid, to the following parties not listed on the matrix:

Name of Receiving Party Postal Address City, State, ZIP Code

/s/ Signature

Typewritten Name of Filer

Option 2: Motion to be Mailed to the Limited Matrix in Chapter 13 Cases

I certify that on [DATE], the foregoing [NAME OF DOCUMENT] was filed with the Clerk of the Bankruptcy Court using the CM/ECF system. I further certify that on the same date, a copy of the foregoing was mailed by first-class U.S. Mail, postage prepaid, to the parties on the current court matrix for limited notice under Neb. R. Bankr. P. 9013-1(E), a copy of which is attached.

#### [AND IF APPLICABLE]

I further certify that on the same date, a copy of the foregoing was mailed by first-class U.S. Mail, postage prepaid, to the following parties not listed on the matrix:

Name of Receiving Party Postal Address City, State, ZIP Code

/s/ Signature

Typewritten Name of Filer

# Option 3: Motion not Required to be Mailed to the Full or Limited Matrix

I certify that on [DATE], the foregoing [NAME OF DOCUMENT] was filed with the Clerk of the Bankruptcy Court using the CM/ECF system. I further certify that on the same date, a copy of the foregoing was mailed by first-class U.S. Mail, postage prepaid, to:

Name of Receiving Party Postal Address City, State, ZIP Code

/s/ Signature

Typewritten Name of Filer

Option 4: Motion to be Mailed to an Insured Depositary Institution Under Rule 7004(h)

I certify that on [DATE], the foregoing [NAME OF DOCUMENT] was filed with the Clerk of the Bankruptcy Court using the CM/ECF system. I further certify that on the same date, a copy of the foregoing was mailed by certified U.S. Mail, first class, postage prepaid, to:

Institution Name Name or Title of Officer Postal Address City, State, ZIP Code

/s/ Signature

Typewritten Name of Filer