

UNITED STATES BANKRUPTCY COURT  
FOR THE DISTRICT OF NEBRASKA  
Revised: 06/25/14

**CM/ECF Application for Limited User  
Registration Form**

**NAME:** \_\_\_\_\_

**COMPANY:** \_\_\_\_\_

**LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP CODE:** \_\_\_\_\_

**PHONE #:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

I, the limited filer, certify under penalty of perjury that I am authorized by the above-named entity to submit this registration form, and I understand and agree to adhere to the following:

1. I understand that use of my login and password constitutes my signature on an electronically filed document for all purposes, including those under Rule 9011 and 28 U.S.C. § 1746, and shall have the same force and effect as if I had affixed my signature on a paper document being filed. Signatures will be indicated by “/s/” and the typed name of the person signing in the following format: “/s/ Jane Smith” on the signature line.
2. I understand that it is my responsibility to maintain in my records all documents bearing my original signature that are filed using my password, and all documents bearing the original signature of any signer on whose behalf I file the documents using my password, for a period of one (1) year after the case or proceeding in which the papers are filed has been closed. Upon the court’s request, I must provide the original signed documents for review.
3. I shall protect and secure the login and password issued by the court and I shall be solely responsible to the court regarding each record entered into the CM/ECF system using my login and password. The login and password will be used only by me and by employees to whom I give authorization. Authorized employees shall review the terms of the limited filer registration form and sign a copy for my records. If there is any reason to suspect misuse of the password, it is my duty to change my password and immediately contact the court to report the suspected misuse.
4. I may notify the court to terminate my status as a limited filer at anytime. If I cease to be an employee or agent of the entity on whose behalf documents are being electronically filed with the court, or for any other reason cease to be authorized to file electronically on behalf of the entity, I will promptly notify the court.
5. I shall maintain the accuracy of my account (e.g. mailing address, telephone number, fax number, e-mail address).
6. I agree to adhere to all rules and procedure of the U.S. Bankruptcy Court for the District of Nebraska concerning the use of CM/ECF.

7. Limited filing privileges are narrow in scope. I will only use CM/ECF to electronically file the following: Proof of Claim, Amended Proof of Claim, Withdrawal of Claim, Assignment/Transfer of Claim, Reaffirmation Agreement, Creditor Request for Notices, and Certificate of Financial Management.
8. I must pay any fees incurred for transactions made in CM/ECF in accordance with 28 U.S.C. § 1930 and the Bankruptcy Miscellaneous Fee Schedule.
9. Registration as a Filing User constitutes: (1) waiver of the right to receive notice by first class mail and consent to receive notice electronically; (2) waiver of the right to service by personal service or first class mail and consent to electronic service, except with regard to service of a summons and complaint. Waiver of service and notice by first class mail applies to notice of the entry of an order or judgment. Service by electronic means is complete as set forth in the Local Rule notwithstanding Federal Rule of Bankruptcy Procedure 9036.
10. By this registration, the undersigned agrees to abide by all the rules and regulations in the most recent Local Rules and General Orders currently in effect.
11. I agree to comply with the redaction requirements, pursuant to Fed. R. Bankr. P. 9037. I understand that filers, and not the court, are solely responsible for redacting documents.
12. I understand that, if I am a provider of a post-petition instructional course concerning personal financial management and I am filing a certificate of the debtor's completion of the course, the certificate must be timely filed in accordance with Fed. R. Bankr. P. 1007(c). I understand that my limited filer privileges may be revoked if I do not file a certificate of a debtor's completion of the course in a timely manner, as failure to do so could result in the closing of the debtor's case without a discharge. I understand that, if my filing privileges are revoked by the court, the court will notify the Executive Office for U.S. Trustees of the revocation.
13. I understand that using my limited filer account to monitor general activity in any case in which I have not filed a document is beyond the scope of my limited filing privileges. The limited filer account is intended for performing the specified transactions in Paragraph 7. In order to view and retrieve electronic docket sheets and documents available on CM/ECF, I will use PACER. (**NOTE:** A PACER login and password may be obtained from the PACER Service Center. Registration for a PACER account is available online at <http://pacer.psc.uscourts.gov>. For assistance, call 1-800-676-6856.)
14. At any time without advance notice, the court may, *sua sponte*, deactivate my account for any reason and require future documents to be filed conventionally or in any other format specified by the court.

**I certify under penalty of perjury that the information I am submitting to register for electronic filing is true and correct. I acknowledge that I have read and agree to the terms and conditions above.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Participant Signature

**Please return application**

**Email:** [Nebml\\_ecfaccess@neb.uscourts.gov](mailto:Nebml_ecfaccess@neb.uscourts.gov)

**For Court Use Only:**

Login: \_\_\_\_\_

Password: \_\_\_\_\_

Date: \_\_\_\_\_

Initials: \_\_\_\_\_