

Other Information

- * Filing fees for electronically filed pleadings **will be paid by credit card.**
- * Use of ECF by debtors, attorneys or creditors **is not mandatory at this time.**
- * **ECF will be available to everyone in early January 2002.**
- * Check our ECF page on our **Internet site** at

www.neb.uscourts.gov

for more information, including training schedules and ECF news.



United States Bankruptcy Court District of Nebraska

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(402) 661-7444

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100 Centennial Mall North
Lincoln, Nebraska 68508
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www.neb.uscourts.gov

Case Management

CM / ECF

Electronic Case Files

United States Bankruptcy Court District of Nebraska

and

You

*Working together
with electronic
efficiency!*

What is CM/ECF?

CM/ECF stands for Case Management/ Electronic Case Files and is the new case management system developed by the Administrative Office of the United States Courts. ECF allows trained and certified users to file new bankruptcy cases, adversary proceedings or documents right from their computer.

What are the benefits and features of using ECF?

- * Full case information, including the docket and all filed documents, will be available at any time via the Internet with a PACER account. This includes the ability to view the full text of all filed documents (subject to any limitations the court might impose).
- * Registered users, after being trained and certified, will be able to file and retrieve court documents 24 hours per day, seven days per week with ECF with the exception of required maintenance periods.
- * Notices can be received electronically in ECF cases which eliminates the costs of handling and mailing paper notices, and greatly speeds delivery.
- * Since ECF uses Internet software, the out of pocket cost of participation is typically very low.

- * As the system grows, archived files can be viewed without waiting for retrieval from the archive center.



Minimum Hardware And Software Requirements

Users will need the following hardware and software to electronically file, view, and retrieve documents in the electronic filing system:

- * Pentium PC running Windows 95/98 or Macintosh with a minimum of 32MB of RAM, 64MB recommended.
- * Netscape browser version 4.77. Version 4.77 is available for download at www.netscape.com . Netscape version 6.0 **is not compatible with ECF.**
- * Adobe Acrobat Reader version 3.0 or higher is available for download at www.adobe.com
- * Word Processing and/or petition software.
- * Software to convert documents to Portable Document Format (PDF), such as Adobe Acrobat Writer 4.0 or higher.

- * Internet access through an Internet service provider with access speeds of 56K or higher.
- * A document scanner will be needed for imaging documents that do not exist in electronic format.

Training/Services

The Bankruptcy Court clerk's office will provide the following services:

- * User training and certification.
- * On-line user instruction manuals.
- * Hands-on practice database.
- * Help desk support.

